

# LINKING TO A JUDGE

In order to receive online ballots, tournament notifications, etc. as a judge, **you must have your own Tabroom account.**

Signing up for a Tabroom account is quick and easy:

Go to [www.tabroom.com](http://www.tabroom.com) and click the "Sign Up" link in the upper right hand corner of the page:



Then, fill out the form and click "Create Account:"

A screenshot of the 'CREATE YOUR TABROOM ACCOUNT' form. The form is titled 'CREATE YOUR TABROOM ACCOUNT' and contains several input fields: 'Email Address:', 'First Name:', 'Last Name:', 'Phone Number:', 'Cell Provider:' (a dropdown menu with 'Landline/Do not text me' selected), 'State (if applicable):' (a dropdown menu with 'Select an Option' selected), 'Country:' (a dropdown menu with 'United States' selected), 'Time Zone' (a dropdown menu with 'New\_York' selected), 'Password:', and 'Repeat the Password:'. There are asterisks indicating required fields for Email Address, First Name, Last Name, Password, and Repeat the Password. At the bottom right of the form is a blue button labeled 'Create Account'. Below the form, there is a note: '\* These fields are required.'

You can use any email address you like to sign up. If you put in your cell phone number and choose your provider, you will be able to receive texts from tournaments you attend with pairings, information, etc. **KHSSL WILL ASK FOR JUDGE CELL PHONE NUMBERS AT REGISTRATION, SO PLEASE ADD IT.**

You can edit your contact information as well as opt out of text or notification emails in your [account settings](#) after signing up.

Once you have signed up, you will be given a number of options to get started, whether you're a coach, a student, or a tournament director:

**WELCOME TO TABROOM**

**Coaches**

To register online for tournaments, first: [Create your school](#)

To manage your own tournament with Tabroom, first: [Request a tournament](#)

**Judges**

To enter online ballots and get emails or text pairings: [Link your account](#)

**Students**

To sign up for tournaments and get emails or text pairings: [Link your account](#)

To follow a student entry (e.g., if you're a parent): [Sign up for updates](#)

**Judging**

[Conflicts](#) [Paradigm](#)

[Offer Hired Judging Rounds](#)

**Your Account**

[Create a new school/team](#)

[Request a new tournament](#)

[Link your account to a judge](#)

[Link your account to a student](#)

[Get updates for a student](#)

If you have already created an account but have not linked it, you can request linking your account to a judge by clicking the link for "Link your account to a judge" in the sidebar:

**Your Account**

[Create a new school/team](#)

[Request a new tournament](#)

[Link your account to a judge](#)

[Link your account to a student](#)

[Get updates for a student](#)

This will automatically search for any unlinked judges and show you a list of results, if any:

## JUDGES NAMED JOHN SMITH

Link a judge record to your accounts for email/text pairings & ballot assignments. Note: the administrators of your team or school will have to approve requests to claim a judge record before you can access them. Team admins will be notified of requests by email.

**Only link to your OWN judge record; this controls online ballots!**

Name	School/Team	Created	Tournament(s)	
John Smith	St Josephs Prep (PA)		0 tournaments	<a href="#">Claim judge</a>
John Smith	United States Military Academy		1 tournaments	<a href="#">Claim judge</a>
John Smith	Turkey Foot Middle School		12 tournaments	<a href="#">Claim judge</a>
John Smith	Battlefield		1 tournaments	<a href="#">Claim judge</a>

Search another name

Go

If you want to get text/updates for one of your team's judges, you should instead sign up on the tournament's online updates page.

If you find yourself in the list, click the "Claim judge" button to request linking to that judge. Your school coach/administrator will still need to approve your request - they will be notified of your request by email.

If no results are found automatically, you can also use the "Search" box at the bottom of the page to try a different name, different spelling, etc.