Hi folks -

Hoping everyone's preparations are going well. We are looking forward to you joining us on Friday.

Please review this carefully, and share this information with your squads.

### Tab Room

Will be in Combs 025. This is different from past years.

### Hospitality

We will have light snacks, coffee, and water throughout the day on the 1st floor of Combs.

Lunch on Saturday and Sunday, and reception with appetizers Sunday night.

Most of the hotels that folks are staying in also provide breakfast. If you need help finding a place to feed your squad, please don't hesitate to ask our staff.

Please dispose of food trash in the large trash cans in the hallways, not in the rooms or restrooms.

### Internet

UMW has both Eduroam and a UMW Guest Network.

### Audio/Music

Please do not play music in public spaces. When in rooms, music volume needs to be kept very low, as there are classes in the building during the weekend, and several adjacent office spaces which have asked us to keep volumes levels down.

### Smoking Policy

#### Not in the Buildings (This isn’t the 80s)

UMW does not allow smoking (including vaping/e-cigarettes) in any building.

#### Not Near Entrances (This isn’t the 90s)

Do NOT smoke on the porches/entryways of the buildings. Please move away from the entrances.

#### Do Not Start fires.

Please \*extinguish\* and dispose of cigarettes in one of the available receptacles.

### Building Info

#### Important

1. Please do not arrive before 7 am each morning. We will not have the building unlocked, rooms unlocked, or coffee ready before then.
2. Do not use rooms that are not on the pairing. If it is not on the pairing, we likely don't have access to it. Please check with Adrienne before using a room not on the pairing. This also includes departmental office lobby areas (the ones at the ends of each floor in Combs). Room 139 is an open common room.
3. Please dispose of ALL food trash in the large trash cans in the hallways – not in the rooms or restrooms.

#### Tech/Furniture

Do not use/touch any technology in rooms or remove furniture or items from rooms. If you need something, please ask Mariah, Judd, or Adrienne for assistance.

JV division – please see the additional notes below about 1201 William.

#### Locations & Directions

District debates will be in Combs Hall (#14).

JV will be in Combs (#14) and 1201 William (#2). We \*may\* move this division to Combs after the first elim on Sunday. Spillover building, if necessary, will be Trinkle Hall (#48).

A campus map is posted on Tabroom. Please review it.

Directions - for mapping purposes, the campus address is 1301 College Ave., 22401

During the weekend, there is typically ample parking on/around College Avenue, and some parking in the lot in front of Combs.

#### Gender neutral restrooms

Combs – Basement level, near stairs at 001 end of the hallway.

1201 William – All restrooms

### 1201 William Info

#### Entrances

1. The building is at the corner of William and College Ave, but the entrance is on College - use the door to the \*left\* of the building's driveway.
2. Another entrance without stairs is available on Buckner Street. There is a path to the right of the Economics Department building. If you follow the pathway into the backyard, it will end at the backdoor to 1201 William. You should be able to park on Buckner, which is a side street off College Ave.

#### Use Restrictions

1. First floor – There are 3 open spaces – the main living room, the kitchen, and the department office manager’s open office space. **Please do NOT enter the office manager’s office**.
2. Third floor – do not enter by order of the Fire Marshall.

#### Room Locations

Room 10 – Ground level of garage.

Room 20 – 2nd floor of garage, accessed by internal stairs near door on College Ave.

Room 28 – 2nd floor seminar room, accessed by stairs that are further inside the first floor – go to the living room, find the photocopier, and the stairs \*up\* are in the hallway left of the photocopier.

Room B7 – The basement lounge, accessed by stairs \*down\*that are immediately to the left of the photocopier.

### Rules/Ballots/Points/Decision Times

#### Rules

The rules are posted on Tabroom – Revised February 2018.

#### Point scale

The NDT will be using the 30-point scale with tenths, no ties are allowed. We will use the same scale. Please inform your judges of the scale.

#### Ballots

D7 division will use paper, because we also still use cards. [D7!!!]

It is our intent to use Tabroom’s online balloting for JV.

#### Decision Times

In rounds with single judges, judges are expected to render a decision within 2:30 of the announced start time. In rounds with three judges, judges are expected to render a decision within 2:45 of the announced start time. If a judge is unable to make a decision within the appropriate time parameters for that round, the tab room should randomly decide the winner of that ballot by coin flip.

### Registration

#### Check-In

If you don't think you will make it to registration, please call or text Adrienne at 540-760-4542 to update your status. We need all entries confirmed (and ideally in Fredericksburg) in order to produce the pairings.

#### Location

Basement of 1201 William, between 2:30 and 4 on Friday.

#### Meeting

The District 7 Meeting begins at 3 pm. [Agenda will be sent by separately].