

DEBATER (STUDENT) ACCOUNT CREATION ON TABROOM.COM

TABROOM (tabroom.com) is the website many tournaments (WACFL included) use to manage not only team registration (*i.e.*, entering debaters and speakers in events), but “tabbing” (pairing and entering round results). Creating your own account on Tabroom is becoming more and more a necessity, as tournaments discontinue posting paper schematics on cafeteria walls in favor of emailing and texting pairings to competitors and judges.

Creating your account takes just a couple minutes, less than a hundred keystrokes, and a mere handful of mouse-clicks or finger taps—

- Enter name, email, and cell phone info.
- Link directly to your existing debater/speaker information the team has already entered (as a result of past tournament activities).

The benefits will be more timely arrival at rounds (it includes room info) and faster tournaments.

Follow the directions below to create your account. Contact your captain or coach if you encounter difficulties or have questions.

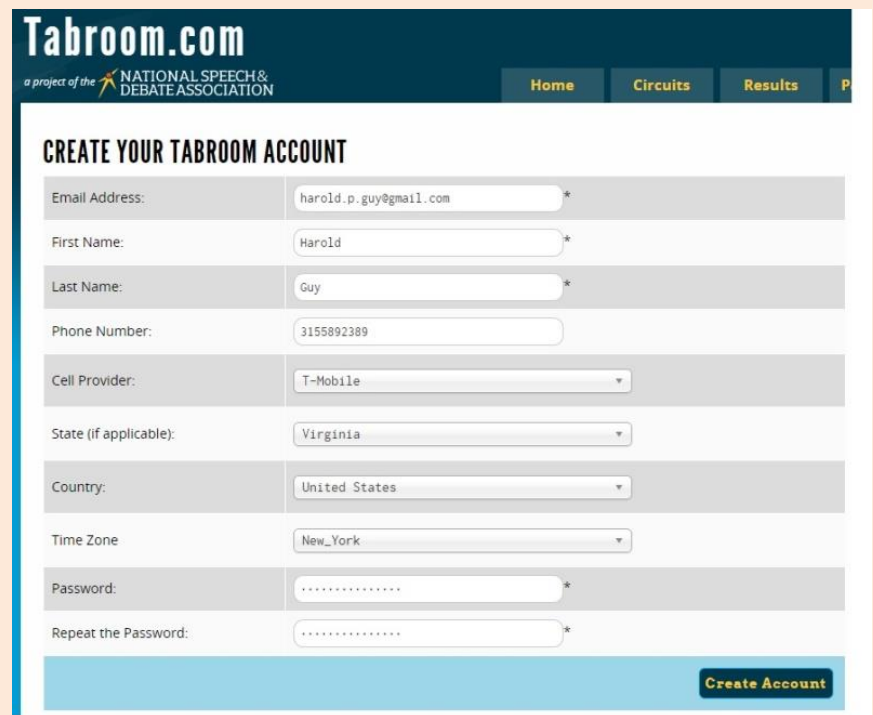
1. CREATE TABROOM ACCOUNT

On www.tabroom.com, click on the **SIGN-UP** link in the upper-right of the webpage. This takes you to the **CREATE YOUR TABROOM ACCOUNT** page. Complete the form.

Do not enter nicknames or avatars, as this will cause digital confusion for Tabroom—use the name your team enters you in tournaments under.

Providing your email and cell phone information not only enables you to receive pairings information for each round at tournaments that use this capability, it gives tournaments the ability to notify you of other

information. Tabroom does not share this information with other organizations, nor is your contact information available to Tabroom administrators.



The screenshot shows the 'CREATE YOUR TABROOM ACCOUNT' form on the Tabroom.com website. The form is titled 'CREATE YOUR TABROOM ACCOUNT' and is part of a project of the NATIONAL SPEECH & DEBATE ASSOCIATION. The form fields are as follows:

Email Address:	harold.p.guy@gmail.com *
First Name:	Harold *
Last Name:	Guy *
Phone Number:	3155892389
Cell Provider:	T-Mobile
State (if applicable):	Virginia
Country:	United States
Time Zone:	New_York
Password: *
Repeat the Password: *

A 'Create Account' button is located at the bottom right of the form.

2. LINKING YOUR ACCOUNT TO YOUR TEAM'S RECORD OF YOU

You will see the **WELCOME TO TABROOM** page. On this page, you link the account you just created to the existing record your coach already created for you to enter you into past (and upcoming) tournaments).

The screenshot shows the Tabroom.com website. The header includes the logo and navigation menu. The main content area is titled 'WELCOME TO TABROOM' and is divided into three sections: Coaches, Judges, and Students. Each section has a description and a button to link an account. A red arrow points to the 'Link your account' button in the Students section. On the right, there are sidebars for 'Judging' and 'Your Account'.

In the **STUDENTS** section of the page, click on **LINK YOUR ACCOUNT** (you can also use the **LINK YOUR ACCOUNT TO A STUDENT** in the **YOUR ACCOUNT** section on the right). After graduating, if you return to tournaments as a judge, you can also link to your team's judge entry; this will enable you to receive round pairings and enter ballots online.

3. LINK CONFIRMATION

Tabroom looks for you in its rosters of *all* debaters at *all* schools across the country. Confirm the link to the debater/speaker record for your current school by clicking on the **LINK** button next to it. (If you've debated for more than one high school or you share your name with other debaters and speakers, all records will be displayed, so select the right one.)

If your team record doesn't appear, try searching for it in the **SEARCH ANOTHER NAME** fields. Contact your coach if you are unable to find your record.

The screenshot shows the Tabroom.com website. The header includes the logo and navigation menu. The main content area is titled 'STUDENTS NAMED HAROLD GUY' and contains a table with columns for Name, School/Team, Created, and Tournaments. A 'Link' button is next to the entry for Harold Guy at Broad Run. Below the table is a search form for 'Search another name' with fields for 'First name' and 'Last name' and a 'Go' button. On the right, there are sidebars for 'Your teams' and 'Recent entries'.

Your record will disappear when you click **LINK**, and an approval request for the account link is sent to your coach.

4. COACH CONFIRMATION

Your coach will receive an email notification that you are requesting your account be linked to your team record. Keep in mind that the approval may take a day or two to occur, depending on your coach's schedule; also, if you erroneously selected the wrong debater/speaker record (say, from another school), the request will go to the coach of that student (that is, to the coach of another team's school) and will be denied.

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Home Circuits Results Pa

BROAD RUN: STUDENTS

Tournaments Students Judges Circuits Settings Results

Students requesting online access

The following accounts have asked to be linked to these students. Only permit this if you know the account is the same person as the students; otherwise online balloting and other access may be given incorrectly

Student	Requestor	
Harold Guy	Harold Guy (harold.p.guy@gmail.com)	PERMIT DENY

164 Students

Last	First	Grad	Account	Novice	Retire
Record		0		VARSITY	RETIRED
Record		0		VARSITY	RETIRED
Record		0		VARSITY	RETIRED

Your coach will see this notification in Tabroom.

5. ACCOUNT MANAGEMENT

You can log into Tabroom to maintain your login and contact information. You will know your coach has approved your account link request if you generate a "There are no students named..." message when you click on **LINK YOUR ACCOUNT TO A STUDENT**.

Contact your coach if it doesn't appear your Tabroom account has linked successfully with your team record.

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Home Circuits Results Paradigms CAT/TRPC Help/About

YOUR TABROOM.COM ACCOUNT

Edit Your Details:

Email: harold.p.guy@gmail.com

First Name: Harold

Last Name: Guy

Street Address:

City:

State: Virginia

Country: United States

ZIP code: 00000

Phone Number: 703

Time Zone: New_York

Cell phone provider (for texts): T-Mobile

No Emails*

Change Passwords

Login: harold.p.guy@gmail.com

Current: Current Password

New: New Password

New again: Repeat New

Save

Don't Share Passwords

Your Account

Create a new school/team

Request a new tournament

Link your account to a judge

Link your account to a student

Get updates for a student